Getting started

Click on the “Give Online” button.
The is the Home Page!
First time users, click on “Create Your Online Profile”
Getting started

Fill in your email address, verify and click “Continue”

Create Profile

Enter a valid email address below.
This will be used as your User ID.
Email Address: 
Confirm Email Address: 

Continue

Privacy Notice

You are on a secure webpage hosted by Vanco Services, LLC, an industry leader that processes transactions for thousands of clients. Vanco was chosen by Palmyra Church Of The Brethren to process your online transactions.

The information Vanco receives from you will only be used to process your transactions and will never be shared with any other party, except as required by law. Your information will be safeguarded in strict compliance with federal standards for nonpublic personal information.

The password you select is also important in protecting your information; keep it secure and follow the best practices suggested here. View Vanco’s Privacy and Security Policy by clicking here.
Getting started

Fill out Profile and click “Create Profile”
Click on “Add Transaction”
Choose…

1. A Fund
   - Unified - All Ministries
   - Building Renovation
   - Memorial (Provide person’s name)
   - Other 1, 2, 3 (Special Donations & Registrations)

2. Donation Frequency
   - 1X, Weekly or Monthly

3. Start Date
   - Set for at least 14 days from when profile created.
   - Set for a Monday through Friday - no weekends.
   - Use the calendar to set all dates

4. Click “Continue”
1. List your envelope number (only if known).

2. Choose an account - either checking/saving or credit card.
   
   For checking/saving instructions, go to next slide.
   
   For credit card instructions, go to slide 9.
For Checking/Saving Account Withdrawal

1. Fill out information & click “Process”
2. Go to slide 10
For Credit Card Account Withdrawal Process

Getting started

9. Fill out information & click “Process”
You are finished, please click on ‘Log Off’
1. You will receive an email confirmation
   • Of your initial profile
   • Of your initial donation details
   • Of any changes to your profile or donation schedule

2. You can make changes to your account at anytime! See next slide for instructions.

3. Questions, contact Gail Wagner, 838-6369 or gwagner@palmyracob.org
1. On the Homepage in the “Log In” box, fill in your email address and secure password.
2. Click on “Log In”.

Make changes or review history...
You can edit your profile, donations and check history.  
Please remember to Log Off!