



Getting started

The is the Home Page!

First time users, click on “Create Your Online Profile”

Online Donation

[View Mobile Site](#) [Return to our Home Page](#)

Donations

If you've already created a profile, please "Log In" on the right, otherwise continue.

Unified-All Ministries of Church:	<input type="text" value="0.00"/>	
Building Renovation:	<input type="text" value="0.00"/>	
Memorial:	<input type="text" value="0.00"/>	* <input type="text"/>
Other 1:	<input type="text" value="0.00"/>	* <input type="text"/>
Other 2:	<input type="text" value="0.00"/>	* <input type="text"/>
Other 3:	<input type="text" value="0.00"/>	* <input type="text"/>

Total: \$0.00

Donation Frequency: (About recurring donations)

Donation Start Date: mm/dd/yy

* = Required

Log In help

Email Address:

Password:

[Forgot your Email Address or Password?](#)

Create Your Online Profile



Getting started

Fill in your email address, verify and click “Continue”

Online Donation

[Return to our Home Page](#)

Create Profile

Enter a valid email address below.
This will be used as your User ID.

Email Address:

Confirm Email Address:

Privacy Notice

You are on a secure webpage hosted by Vanco Services, LLC, an industry leader that processes transactions for thousands of clients. Vanco was chosen by Palmyra Church Of The Brethren to process your online transactions.

The information Vanco receives from you will only be used to process your transactions and will never be shared with any other party, except as required by law. Your information will be safeguarded in strict compliance with federal standards for nonpublic personal information.

The password you select is also important in protecting your information; keep it secure and follow the best practices suggested [here](#). View Vanco’s Privacy and Security Policy by clicking [here](#).

[Privacy & Security](#)





Getting started

Fill out Profile and click “Create Profile”

Online Donation

[Return to our Home Page](#)

Profile

First Name: *(required)*

Last Name: *(required)*

Address 1: *(required)*

Address 2:

City: *(required)*

State / Zip: *(required)*

Phone Number:

Email Address: *(required)*

Confirm Email Address: *(required)*

Enter Password: *(required)*

Re-Enter Password: *(required)*

Password requirements:

- Must be at least eight characters
- Must include at least one letter and one number
- Cannot be identical to your first name, last name or email address
- Cannot be reused
- Passwords are case sensitive
- Your password can consist of the following characters: upper and lower case letters, numbers, and special characters other than * " or >



Getting started

Click on “Add Transaction”

Summary Profile Log Off

Online Donation

Thank you for creating a profile. To add a Donation, click the Add Transaction button below. [Return to our Home Page](#)

My Scheduled Transactions

You do not have any transactions scheduled.

My Transaction History

Date Range: to

Fund:

No donations were found for this Date Range and Fund selection.



[Privacy & Security](#)



Getting started

Summary

Profile

Log Off

Choose...

1. A Fund

- Unified - All Ministries
- Building Renovation/Capital Campaign
- Memorial
(Provide person's name)
- Other 1, 2, 3
(Special Donations & Registrations)

2. Donation Frequency

- 1X, Weekly or Monthly

3. Start Date

- Set for at least 14 days from when profile created.
- Set for a Monday through Friday - no weekends.
- Use the calendar to set all dates

4. Click "Continue"

The screenshot shows the 'Online Donation' form. At the top right, there are buttons for 'Summary', 'Profile', and 'Log Off'. Below these is a link to 'Return to our Home Page'. The form itself is titled 'Online Donation' and contains a section for 'Donations'. This section has several input fields: 'Unified-All Ministries of Church' (0.00), 'Building Renovation' (0.00), 'Memorial' (0.00 with an asterisk and a text box), 'Other 1' (0.00 with an asterisk and a text box), 'Other 2' (0.00 with an asterisk and a text box), and 'Other 3' (0.00 with an asterisk and a text box). Below these is a 'Total:' field showing '\$0.00'. Underneath the total is a 'Donation Frequency' dropdown menu set to 'Choose One' with a link to '(About recurring donations)'. Below that is a 'Donation Start Date' field set to '04/29/15' with a calendar icon and the format 'mm/dd/yy'. A red asterisk indicates that the Memorial, Other 1, 2, and 3 fields are required. At the bottom of the form are 'Back' and 'Continue' buttons.



Getting started

1. List your envelope number (only if known).
2. Choose an account - either checking/saving or credit card.
For checking/saving instructions, go to next slide.
For credit card instructions, go to slide 9.

Summary Profile Log Off

Online Donation

[Return to our Home Page](#)

Donation Information

Church prefers the use of bank account to avoid credit card fees.

Offering Envelope Number

Account:

Note: Please review the information you entered carefully. Once you click the Process button your donation will be submitted.

Donation Summary



Getting started

For Checking/Saving Account Withdrawal

Summary Profile Log Off

Online Donation

[Return to our Home Page](#)

Donation Information

Church prefers the use of bank account to avoid credit card fees.

Offering Envelope Number

Account:

Routing Number:

Account Number:

Joe Smith 1234
1234 Anystreet Court
Anycity, AA 12345 1234

Pay to the order of _____ Dollars

Bank Anywhere

123456789 123456789123 1234

Bank Bank Check Number (Do not use)
Routing Number Account Number

Note: Please review the information you entered carefully. Once you click the Process button your donation will be submitted and you will have authorized this organization to debit money from your account. This authorization will remain in effect until you terminate it.

Donation Summary

1. Fill out information & click "Process"
2. Go to slide 10



Getting started

For Credit Card Account Withdrawal Process

Summary Profile Log Off

Online Donation

[Return to our Home Page](#)

Donation Information

Church prefers the use of bank account to avoid credit card fees.

Offering Envelope Number:

Account:

   

Card Number:

Expiration Date: /

Name Of Cardholder:

Use Profile Address

Billing Address 1:

Billing Address 2:

Billing City:

Billing State / Zip: /

Note: Please review the information you entered carefully. Once you click the Process button your donation will be submitted.

Donation Summary

Fill out information & click "Process"



Getting started

You are finished, please click on 'Log Off'

Summary Profile Log Off

Online Donation

[Return to our Home Page](#)

Donation Information

Church prefers the use of bank account to avoid credit card fees.

Offering Envelope Number

Account:

Note: Please review the information you entered carefully. Once you click the Process button your donation will be submitted.

Donation Summary



Please Note...

1. **You will receive an email confirmation**
 - Of your initial profile
 - Of your initial donation details
 - Of any changes to your profile or donation schedule
2. **You can make changes to your account at anytime! See next slide for instructions.**
3. **Questions, contact Gail Wagner, 838-6369 or gwagner@palmyracob.org**



Make changes or review history...

1. On the Homepage in the “Log In” box, fill in your email address and secure password.
2. Click on “Log In”.

Online Donation

[View Mobile Site](#) [Return to our Home Page](#)

Donations

If you've already created a profile, please "Log In" on the right, otherwise continue.

Unified-All Ministries of Church:	<input type="text" value="0.00"/>
Building Renovation:	<input type="text" value="0.00"/>
Memorial:	<input type="text" value="0.00"/> *
Other 1:	<input type="text" value="0.00"/> *
Other 2:	<input type="text" value="0.00"/> *
Other 3:	<input type="text" value="0.00"/> *

Total: \$0.00

Donation Frequency: ([About recurring donations](#))

Donation Start Date: mm/dd/yy

* = Required

Log In help

Email Address:

Password:

[Forgot your Email Address or Password?](#)

Create Your Online Profile



Make changes or review history...

You can edit your profile, donations and check history.

Please remember to Log Off!

Summary Profile Log Off

Online Donation

Thank you for creating a profile. To add a Donation, click the Add Transaction button below. [Return to our Home Page](#)

My Scheduled Transactions

You do not have any transactions scheduled.

My Transaction History

Date Range: to

Fund:

No donations were found for this Date Range and Fund selection.