

# Pine Woods Rental Agreement

This agreement is between:

Palmyra Church of the Brethren (PCOB), 45 North Chestnut Street, Palmyra, PA 17078, and

(User) \_\_\_\_\_

(Name)

\_\_\_\_\_

(Address)

\_\_\_\_\_

(Phone)

\_\_\_\_\_

(Email)

for the use of Camp Pine Woods, located at 1390 Old Forge Road, Annville, PA 17003, including its kitchen, fellowship hall, restrooms, exterior pavilion, playgrounds, walking trails and athletic fields.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_/\_\_\_\_ Times: \_\_\_\_\_

For the following fee:

One day: \$200

Two Day: \$250

Other: \$ \_\_\_\_\_

1. User agrees to abide by all the terms and conditions of use described in this agreement.
2. User agrees that it will not use the premises for any unlawful purposes, and will obey all laws, rules, and regulations of all governmental authorities while using the above described facilities including any and all Child Protective Services Law.
3. User agrees to abide by the following rules for use of the facility including:
  - The use of the facility for public events, the charging of admission fees to individuals attending events, or publicly publicizing events is prohibited.
  - Smoking, drinking, and the use of drugs and firearms inside and outside are prohibited.
  - Gambling is prohibited.
  - Offensive or inappropriate language is prohibited.
  - No trespassing on adjacent property.
  - Noise should be at a minimum between the hours of 10:30 p.m. to 7:00 a.m.
  - Motorcycles, mini-bikes, go-karts, snowmobiles, recreational or two-wheeled vehicles are prohibited.
  - The use of any air conditioners is prohibited.
  - Decorations on the ceiling tiles or frames is prohibited.
4. User agrees to hold harmless, indemnify and defend PCOB (including PCOB's agents, employees, and representatives) from any and all liability for injury or damage including, but not limited to, bodily injury, personal injury, emotional injury, or property damage which may result from any person using the above described premises, its entrances and exits, and surrounding areas, for User's purposes, regardless of whether such injury or damage results from the negligence of the PCOB (including PCOB's agents, employees and representatives) or otherwise.
5. User agrees to be responsible for returning the facility to the pre-use condition including:
  - Placing all trash & recycling in the designated receptacles.
  - Broom sweep the fellowship hall
  - Turn off all lights.

- Lock all doors, including the side door.
- Turn the heat down as noted at thermostat.
- Remove all materials from entrance sign that was used for directional purposes.
- Remove any food from the refrigerator and freezer.
- Return the key the next business day following the event either to the church office or to the drop box on the outside of the church by the office entrance.

Palmyra Church of the Brethren:

User:

*Gail Wagner*

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(Date)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(Date)

In case of an emergency

Contact

Phone #

Steve Gottshall

717-838-8416 – Home, 717-673-7234 – Cell

Dino Faiola

717-838-6165 – Home

Russ Nagy

717-838-5102 – Home

Randy Schreckengast

717-867-7612 – Cell

NOTE: The fire alarm will not automatically contact the fire department, dial 911 and give the address above. Should the fire alarm be accidentally activated or for any questions:

- Monday – Thursday, 8:30 a.m. – 4:30 p.m., call the church office, 838-6369.
- At all other times, notify one of persons on the list next to the SimplexGrinnel box by the front door.

DIRECTIONS:

- From Palmyra on Route 422 - at the East end of town, travel North on Forge Road (at Klick-Lewis).
- Cross over railroad tracks, continue due north up the steep hill.
- At the top of the hill the road bears sharply to the right.
- Continue a short distance until you come to a Y in the road. Take the road to the left at this Y (stay on Old Forge Road).
- Approximately 1/4 mile later you'll come upon a sharp 90-degree turn to the left. Take this sharp left turn
- 3/10's of mile later (past four houses) look for the sign on an electric pole on the right, "Camp Pine Woods." Turn right (the building is at the end of this lane.)

**OFFICE USE ONLY:**

Date of Payment: \_\_\_\_/\_\_\_\_/\_\_\_\_

Cash / Check Amount: \$ \_\_\_\_\_

Key # \_\_\_\_\_

Date Key Picked Up \_\_\_\_/\_\_\_\_/\_\_\_\_ Date Key Returned \_\_\_\_/\_\_\_\_/\_\_\_\_

Please fill out this form and return along with your key to let us know of any repair or cleaning issues noted during your use of Camp Pine Woods.

Kitchen: \_\_\_\_\_

Fellowship Hall: \_\_\_\_\_

Restrooms: \_\_\_\_\_

Pavilion: \_\_\_\_\_

Playgrounds: \_\_\_\_\_

Athletic Fields: \_\_\_\_\_

Other: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_